

Journal of Endocrinology and Metabolism

Instructions to Authors

Focus and Scope

Journal of Endocrinology and Metabolism (JEM), published bimonthly, is an international, open access and peer-reviewed journal that concentrates on all submissions relating to basic research and clinical practice of cardiology and cardiovascular medicine. This journal focuses on publishing original research and observations in all cardiovascular medicine aspects. Manuscript types include original article, review, case report, short communication, book review, letter to the editor.

General Requirements

Our requirements for submitted manuscripts are in accordance with the Uniform Requirements for Manuscripts Submitted to Biomedical Journals. For general information about the structure and content of a biomedical manuscript, authors should get familiar with the ICMJE Uniform Requirements for Manuscripts before reading the specific instructions for Journal of Endocrinology and Metabolism below.

Important notes: If authors submit their manuscripts via the online submission system, the first step is to register as a user of this site, make sure to check to register as Author, then you may add yourself as a Reader or a Reviewer as you like. When you upload your files, the manuscript main text is uploaded as the SUBMISSION FILE, and all other files are uploaded as SUPPLEMENTAL FILES, such as figures, cover letter, etc.

All manuscripts should be submitted electronically via our website, submissions via regular mail are not acceptable at the moment. Manuscripts should be double-spaced (including references, tables, and figure legends). Number all pages. Manuscripts should not exceed 8000 words, including all figures, tables, legends and references; however, J Endocrinol Metab does not enforce a strict word limit, exceptions may allow under particular circumstances.

Manuscripts are accepted for consideration with the understanding that they have been submitted solely to Journal of Endocrinology and Metabolism and that they have not been previously published, either in whole or in part. Journal of Endocrinology and Metabolism is a fully peer-reviewed journal. The editors reserve the right to make editorial changes in all matter published in the Journal.

A title page should always be included in the manuscript. It should include the name, mailing address, telephone and FAX numbers, and e-mail address of the corresponding author.

Types of Manuscripts

The manuscript should be written in English and the editors reserve the right to make appropriate corrections in grammar and style.

Original articles

Should report original research not previously published or being considered for publication elsewhere. Submission of a manuscript to this journal gives the publisher the right to publish that paper if it is accepted. Manuscripts may be edited to improve clarity and expression.

Editorials

Though usually solicited, readers are encouraged to write about any cut-

ting edge topics that relates to clinical medicine study, unsolicited topical commentaries of interest of maximum 3000 words will be welcomed for consideration.

Reviews

In-depth reviews of recent developments are welcome, and will undergo peer review. Reviews should have an abstract of up to 350 words.

Case report

Case report will be considered with 8 figures or tables maximum. Maximum length is up to 3000 words with up to 20 references.

Preparation of Original Articles

Original articles are full-length reports of original research of clinical medicine. All articles should cover topics relevant to clinical medicine research and practice.

Title Page

Title: Use no abbreviations. Limit: 150 characters with spaces. Short Title: Limit: 60 characters.

Authors

Include first and last names of all authors, and name and full location of department and institution where work was performed.

Grant Support

List grant support and other assistance if applicable.

Correspondence

Provide name, complete address, e-mail address, telephone number, and fax number of corresponding author.

Financial Disclosures

All authors must disclose any financial arrangement(s) they may have with a company whose product figures prominently in the submitted manuscript or with a company making a competing product.

Structured abstract

Limit: 350 words. Organize according to the following headings: Background, Methods, Results, and Conclusions. Do not use footnotes, or references.

Keywords

Provide up to 8 keywords.

Introduction

Should be brief and set out the purposes for which the study has been performed along with relevant previous studies only wherever essential and necessary.

Materials and methods

Should be sufficiently detailed so that readers and reviewers can understand precisely what has been done without studying the references directly. The

description may be abbreviated when well accepted techniques are used. Describe ethical guidelines followed, for human or animal studies. Cite approval of institutional human research review committee or animal welfare committee. Outline statistical methods used. When describing the results of hypothesis testing, report *P* values and/or confidence intervals. Using phrases such as “not significant” is not sufficient. Identify drugs and chemicals used by generic name, if trademarks are mentioned, manufacturer name and city are given.

Results

Should be presented precisely and directly. Do not include discussion of their importance in this section of the manuscript.

Tables should be prepared without the use of tabs; most table editor programs can be uploaded successfully. Tables can be prepared using Word Table tool.

Images can be clinical, pathologic (gross or microscopic), or radiographic. They should be of high quality (300 dpi or greater, clear, and in good focus).

Color files should be submitted in the CMYK color space. Authors are encouraged to present color figures in a manner that will allow the data to be interpreted by colorblind readers.

If your figures include text, an 8 to 10 point font should be used. Acceptable fonts are “sans serif” fonts such as Arial, Helvetica, and Myriad. Examples of unacceptable fonts (“serif” fonts) are Times. Photographs of identifiable patients must have written permission for publication from the patient. Line art and graphs: any graphs or line arts submitted are at a resolution of at least 300 dpi so that they are readable to reviewers.

Discussion

Discussion should be directly relate to the study being reported. Do not include a general review of the topic only. An in-depth and insightful discussion in regarding to the new findings is encouraged.

References

Number references in the order cited as Arabic numerals in parentheses on the line. Only literature that is published or in press (with the name of the publication known) may be numbered and listed; abstracts and letters to the editor may be cited. Other materials, such as manuscripts submitted, unpublished data, personal communications, and the like, should not be cited.

List all authors up to seven, using “et al.” when the number is greater than seven.

Journal Articles

Zargar SA, Javid G, Khan BA, Yattoo GN, Shah AH, Gulzar GM, Singh J, et al. Endoscopic ligation compared with sclerotherapy for bleeding esophageal varices in children with extrahepatic portal venous obstruction. *Hepatology* 2002;36:666-672.

Books

Hofmann AF. The enterohepatic circulation of bile acids in health and disease. In: Sleisinger MH, Fordtran JS, eds. *Gastrointestinal Disease*. Volume 1. 5th ed. Philadelphia: Saunders, 1993:127-150.

Figure and table legends

Please do not embed or flatten the text into the image files. Legends should be in Word file and start from a new page, and numbered corresponding to the appearing order in the text.

Preparation of Review

Review article should include title page, an abstract (not more 350 words)

and an introduction section, followed by the review.

Preparation of Case Report

Case report requires a title page, an abstract and an introduction, followed by the case report and discussion.

Preparations of Letter to the Editor, Editorial

These should have a title page, a main body of text and references. They do not need the abstract and introduction section.

Ethics

Published research must comply with the guidelines for human studies and animal welfare regulations. Authors should state that subjects have given their informed consent and that the study protocol has been approved by the institute’s committee on human research. Further, they should also state that animal experiments conform to institutional standards.

Review Process

Reviewers provide comments for the editor and for the authors. The Journal expects reviewers to treat manuscripts as confidential communications and not to use the content for their own purposes or make copies of the manuscripts. Reviewers are also expected to declare to the editor any possible conflicts of interest.

Decisions

The single most important criterion for acceptance is the originality of the work. However, a decision to accept a manuscript is not based solely on the scientific validity of its content. Other factors may affect decisions, such factors are, the extent and importance of new information in the paper compared with that in other papers being considered, the Journal’s need to represent a wide range of topics, and the overall suitability for Journal of Endocrinology and Metabolism.

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